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CALIFORNIA LEGISLATURE  
TRAINING PROGRAM FOR NEWLY-ELECTED LEGISLATORS  
INTERGOVERNMENTAL PERSONNEL ACT OF 1970  
GRANT NO. 73CA02, STATE PLAN 17

NOVEMBER 15, 1972 TO MAY 15, 1973

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Joint Legislative Audit Committee

GOVERNMENT CODE: SECTIONS 10500-10504

California Legislature

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November 15, 1973

Assemblyman John L. Burton  
Room 3173, State Capitol  
Sacramento, California 95814

Dear John:

Transmitted herewith is an audit report prepared on the 1972-73 training program for newly-elected Legislators. The audit was requested to comply with federal grant reimbursements.

With my warm best wishes,

Sincerely,



VINCENT THOMAS, Chairman  
Joint Legislative Audit Committee

CALIFORNIA LEGISLATURE

TRAINING PROGRAM FOR NEWLY-ELECTED LEGISLATORS

INTERGOVERNMENTAL PERSONNEL ACT OF 1970, GRANT NO. 73CA02, STATE PLAN 17

NOVEMBER 15, 1972 TO MAY 15, 1973

Intergovernmental Personnel Act of 1970, Grant No. 73CA02, state plan 17, provided \$8,492 of federal IPA funds for training of newly-elected Legislators. The Joint Committee on Rules of the California Legislature has management responsibility for the grant project.

We examined all financial records of the Joint Committee on Rules and the State Controller related to Grant No. 73CA02, state plan 17. We also reviewed the allocation of non-federal matching funds charged to the grant. Non-federal matching funds consisted primarily of the prorated salary and payroll expenses of Legislators and legislative employees who conducted the training program. Our review was made in the offices of the Joint Committee on Rules and the State Controller.

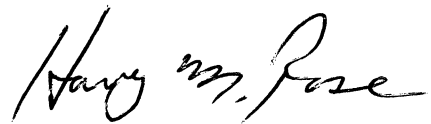
The Joint Committee on Rules has received from the Advisory Coordinating Council on Public Personnel Management \$7,642 of the \$8,492 made available by Grant No. 73CA02. The \$7,642 received was deposited in a special deposit fund in the State Treasury. Ten warrants, totaling \$6,927.59 have been drawn on the special deposit fund to pay costs of the project. Warrant number 9-111219 in the amount of \$714.41 was drawn on October 3, 1973 payable to State Personnel Board IPA, State Plan 17, to return the unused portion of IPA funds received by the Joint Committee on Rules.

As of September 14, 1973, the Advisory Coordinating Council on Public Personnel Management held \$850 of the \$8,492 made available by Grant No. 73CA02, state plan 17.

We have examined the accompanying Statement of Costs Authorized, Claimed and Questioned, of the California Legislature for Grant No. 73CA02, state plan 17, for the period November 14, 1972 to May 15, 1973.

Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances. Also the Intergovernmental Personnel Act Grant Audit Guidelines were used as a guide in the examination.

In our opinion, the accompanying Statement of Costs Authorized, Claimed and Questioned presents fairly the cost claimed and questioned for Grant No. 73CA02, state plan 17, for the period November 15, 1972 to May 14, 1973 in accordance with the provisions of the grant.



Harvey M. Rose  
Auditor General

October 31, 1973

Staff:

John E. Finnstrom  
Richard I. LaRock

Statement of Costs Authorized, Claimed, and Questioned for  
Grant or Project #17 For Period 11/15/72 to 5/15/73  
Grantee Organization Joint Committee on Rules

<u>Budget Category</u>	<u>Costs Authorized Final (Budget)</u>	<u>Costs Claimed</u>			<u>Costs Questioned</u>		
		<u>Total</u>	<u>IPA Funds</u>	<u>Grantee Funds</u>	<u>From Other Sources</u>	<u>Total</u>	<u>Identified as Federal</u> <u>Identified as Matching</u>
Personnel	\$ 4,833.00	\$ 4,833.00		\$4,833.00			
Fringe Benefits	628.00	628.00		628.00			
Travel	500.00	70.00	\$ 70.00				
Equipment							
Supplies							
Contractual	6,887.00	6,559.00	6,559.00				
Other	<u>1,145.00</u>	<u>451.99</u>	<u>298.59</u>	<u>153.40</u>			
Total Direct Charges	13,993.00	12,541.99	6,927.59	5,614.40			
Indirect Charges	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>			
TOTALS	<u>\$13,993.00</u>	<u>\$12,541.99</u>	<u>\$6,927.59</u>	<u>\$5,614.40</u>	<u>\$-0-</u>	<u>none</u>	<u>none</u>
Program Income	<u>\$ -0-</u>	<u>\$ -0-</u>	<u>\$ -0-</u>	<u>\$ -0-</u>	<u>\$-0-</u>	<u>none</u>	<u>none</u>

EXHIBIT 1